

**Address**

**Emily Street,**

**Kingston Upon Hull,**

**HU9 1ND**

[**www.brighter-tomorrow.co.uk**](http://www.brighter-tomorrow.co.uk)

**admin@brighter-tomorrow.co.uk**

 **+44 1482 534446 & +44 7473 012923**

**Timesheet Ref No.**

**FAQ: Approved Signatory**

I am an authorized signatory for this customer, I

am signing below to confirm that both the pay

point and hours/days that I am authorizing are

accurate and I approve payment. I understand

that if i knowingly authorize false information

this may result in disciplinary action and I may be

liable for prosecution and civil recovery proceedings.

I consent to the disclosure of information from

this form to and by the customer and the company

counter fraud and security management service

for the purpose of verification of this claim and

the investigation, detection and prosecution of fraud.

**Signed By: ..................................................**

**Print Name: ...............................................**

**Date: ..................................................**

**FAQ: Candidate Working**

I declare that the information I have given on this

Form is correct and complete and that I have not

Claimed elsewhere for the hours/days detailed on

this timesheet.

I understand that if I knowingly provide false

Information this may result in disciplinary action

And I may be liable for prosecution and the civil

Recovery proceeding. I consent to the disclosure

of information from this form to and by the

customer and the company counter fraud and

security management service for the purpose

of verification of this claim and the investigation,

prevention, detection and prosecution of fraud.

**Signed By: ...........................................**

**Print Name: ........................................**

**Date: .............................................**

Hospital/Home/Company:

Address:

|  |  |  |  |
| --- | --- | --- | --- |
| Telephone: |  | Order Number: |  |
| Name of Ward: |  | Type of Ward: |  |
| Candidate/Nurse Name: |  | Qualification / post: |  |
| Employee No: |  | Week Ending (Sunday): |  |

Day rate and night rate hours may vary from client. Saturday, Sunday, and Bank Holiday rate hours May also vary from client to client.

Please check with your Brighter Tomorrow contract as to which shift Pattern applies before accepting an assignment.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Day** | **Date** | **Start Time** | **Finish Time** | **Number of Hours** | **Break Time** | **Time worked** | **Grade or Type** | **Authorized** |
| Monday |  |  |  |  |  |  |  |  |
| Tuesday |  |  |  |  |  |  |  |  |
| Wednesday |  |  |  |  |  |  |  |  |
| Thursday |  |  |  |  |  |  |  |  |
| Friday |  |  |  |  |  |  |  |  |
| Saturday |  |  |  |  |  |  |  |  |
| Sunday |  |  |  |  |  |  |  |  |
| **Total Hours** |  |  |  |  |  |  |  |  |